

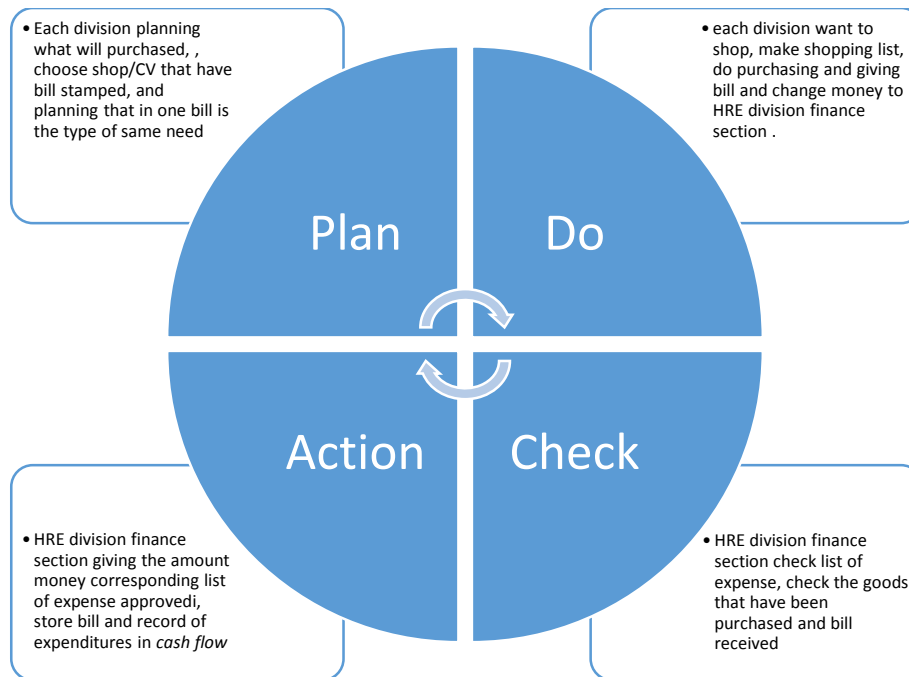


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FAKULTAS TEKNIK
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PDCA OF FINANCING ACTIVITY





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Activity	Plan	Do	Check	Action
Financing	Each division planning what will purchased	Each division make list of expense and giving to HRE division finance section	HRE division finance section check list of expense	HRE division of the subdivision finance giving the amount money corresponding list of expense approved
	The division do shopping to choose shop/CV that have bill stamped, to sort of necessity wick each type of need purchased together in the same bill.	Do purchasing then giving bill and change money to HRE division finance section	HRE division finance section check the goods that have been purchased and bill received	HRE division of the finance subdivision store bill and record of expenditures in <i>cash flow</i>